



Date: 7/1/2008

To: All FFL holders

From: California Dept of Justice

Subject: CFLC Program

Before you can ship any gun to us, you must obtain a Firearms Shipment Approval letter from the Bureau of Firearms. Please read the information below from <http://www.ag.ca.gov/firearms/cflcoverview.php> and follow the instructions.

As of July 1, 2008, California Penal Code Section [12072\(f\)\(1\)](#)  [PDF 30 kb / 1 pg] prohibits all Federal Firearms Licensees (FFLs), other than Type 03 or 06 FFLs, from shipping firearms to an FFL in California unless, prior to delivery, the FFL intending to deliver, sell or transfer the firearms obtains a verification approval number from the California Department of Justice (CADOJ) Bureau of Firearms. This includes transfers that occur at gun shows.

The verification approval number, which the Bureau of Firearms provides in a Firearms Shipment Approval letter, confirms that the intended recipient of the firearm shipment is properly licensed and listed in the state's database of persons/entities authorized to receive firearm shipments. If the intended CA FFL recipient is not listed in the state's database, the transaction will result in a Do Not Ship letter, and it is a crime for the intended recipient to receive the firearms (Penal Code Section 12083(c)(1)).

As a courtesy to impacted FFLs, the Bureau of Firearms has established an Internet application that is available to FFLs nationwide 24 hours a day 7 days a week (24/7) to obtain Firearms Shipment Approval letters. All Internet transactions will be handled on a secure server, and the information provided will be used solely for the purposes associated with the administration of the CFLC program. For FFLs that do not have Internet access, the Bureau has established a telephone service that allows nationwide FFL shippers to enroll and obtain Firearms Shipment Approval letters via telephone or facsimile prior to shipping firearms to a California FFL. However, the telephone service availability will be limited to Monday through Friday 8:00 a.m. to 5:00 p.m. Pacific Standard Time.

For additional information regarding this new program, please refer to our [CFLC Frequently Asked Questions \(FAQs\)](#).

Enrolling in CFLC

You must have a valid FFL number to enroll in CFLC. Enrollment is a one-time process. There are several ways you can enroll. You can use the Internet, or mail/fax an enrollment application to the Bureau of Firearms.

To enroll using the CFLC Internet application, use the link in the "Not yet enrolled in CFLC?" section on the [CFLC home page](#). After completing the CFLC enrollment process, you will be able to log in to CFLC to obtain a Firearms Shipment Approval letter. Also an enrollment acknowledgement email message containing your CFLC Logon ID and Password will be sent to the email address entered on the enrollment screen.

To enroll by mail or fax, complete the [California Firearms Licensee Check Enrollment Application](#) and return it to the Bureau of Firearms. Once your application is processed, you will receive an enrollment confirmation letter that includes a telephone/fax number you can use to request Firearms Shipment Approval letters via fax or mail.

Obtaining a Firearms Shipment Verification Approval Letter

To obtain a Firearms Shipment Approval letter 24 hours a day from the CFLC Internet application, [Logon to CFLC](#). You will need the CFLC Logon ID and Password you received during the Internet or mail/fax enrollment process. You will also need the five digit Centralized List (CL) number of the CA FFL to whom you intend to ship firearms.

You can also request a Firearms Shipment Approval letter by calling the telephone number listed on your enrollment verification letter or faxing/ mailing a [CFLC Firearms Shipment Approval Letter Request Form](#) to the Bureau of Firearms. However, you must have enrolled in CFLC prior to submitting a Firearms Shipment Approval Letter Request Form.

Firearms Shipment Approval letter requests received via phone, fax, or mail will be processed Monday through Friday between 8:00 a.m. and 5:00 p.m. Pacific Standard Time. After processing your request, the Bureau of Firearms will fax you a Firearms Shipment Approval letter containing the verification approval number.

California FFL Holders

California FFL holders (other than Type 03 or 06) must enroll in the California Firearms Licensee Check (CFLC) Program to ship firearms to another California FFL. They must also be listed on the State of California Centralized List as either a dealer, manufacturer, or exempt. Once enrolled in CFLC, California FFLs will be able to obtain Firearms Shipment Approval letters to ship firearms to other FFL holders within the state.

A CA FFL must provide an FFL shipper with his or her five digit Centralized List number so that the shipper can obtain a Firearms Shipment Approval letter from the Bureau of Firearms.

Enrolling in the Centralized List for California Exempted FFL Holders (CLEFFL)

To enroll in the Centralized List for Exempted FFLs (CLEFFL), you must submit a completed [Application and 12070 PC Exemption Declaration for the Centralized List of Exempted Federal Firearms Licensees form \(BOF07-10\)](#)  [PDF 60 kb / 2 pg], a copy of your valid FFL, a valid Certificate of Eligibility, and the appropriate fee to the California Department of Justice (CADOJ). The Bureau of Firearms will send you a "Centralized List of Exempt Firearms Licensees Notice" to confirm your status.

Cowboys and Indian Store Centralized List five digit # is 21235. If we receive any guns that do not have the Firearms Shipment Approval letter in the shipping box, we must refuse the package and return it to sender. Also, please enclose a current copy of your FFL in the package.

Thank you for your patience and understanding.

Jim Bowie

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